

Spring EQ/Clear Capital - Broker Appraisal Order Guide -

<https://www.clearcapital.com/spring-eq/>

The below will detail the process for ordering a:

1. “ClearVal 2.0 Exterior” appraisal (standard appraisal product)
2. “Collateral Desktop Analysis” AND a “Standard PCI - Property Condition Inspection” in conjunction with a “prior use” appraisal (Both must be ordered). *Prior use appraisal must not be older than 12 months at the time of the projected funding with Spring EQ.

Ordering a “ClearVal 2.0 Exterior” Appraisal:

1. Log in by creating your name and contact information, Clear Capital will activate your account within 24 hours:

2. On the entry screen after logging in, choose "Place Order":

The screenshot shows the ClearCapital dashboard. At the top left is the ClearCapital logo. To the right, it says "You are logged in as: Daniel Abney | Spring EQ - Wholesale" with "MY ACCOUNT" and "LOG OUT" buttons. Below this is a navigation bar with "Orders List", "Place Order" (highlighted in yellow), "Reports Search", "Toolbox", and "My Account". On the right of the navigation bar are links for "HDI Market Report", "Nov 2018", and "Email Support". Below the navigation bar is a search bar with "Orders List" on the left and "Search: [input] Go" on the right. The main content area is titled "Orders" with a "Help" icon. Below the title is a "Filters" section. At the bottom of the filters section, it says "Show 50 Orders per page. GO 1 to 0 of 0". Below this is a table header with columns: "Order ID", "Notes", "Form Type", "Tracking ID", "Created (PST)", "Due (PST)", "Ordered By", "Completed/Total", and "Current Status".

3. Select "ClearVal 2.0 – Exterior Inspection":

The screenshot shows the "Place Order" screen in the ClearCapital dashboard. At the top left is the ClearCapital logo. To the right, it says "You are logged in as: Daniel Abney | Spring EQ - Wholesale" with "MY ACCOUNT" and "LOG OUT" buttons. Below this is a navigation bar with "Orders List", "Place Order" (highlighted in yellow), "Reports Search", "Toolbox", and "My Account". On the right of the navigation bar are links for "HDI Market Report", "Nov 2018", and "Email Support". Below the navigation bar is a search bar with "Search: [input] Go". The main content area is titled "Place Order". On the left, there is a "Suggested Products" section with three items: "Collateral Desktop Analysis + MLS ..." (with a right arrow), "ClearVal 2.0 - Exterior Inspection" (highlighted in yellow, with a right arrow), and "Standard PCI - Property Condition ..." (with a right arrow). On the right, there is a section titled "The ClearProp™ Report: When You Need Extensive Property Level Data". It says "Our property data report provides high degrees of clarity into the value of subject properties. It includes:" followed by a bulleted list: "Property Characteristics, including MLS photos and commentary", "Current sales and listings comparables", "Highly localized market performance and forecasts", and "Extensive mapping and aerial imagery". Below the list, it says "ClearProp reveals new property perspectives in one easy-to-read report." and has a "Learn more" link. Below the "Suggested Products" section, there is an "All Products" section with three columns: "Appraiser Products" (including Appraisals, ClearVal Appraisal, Collateral Desktop Analysis, and Value Reconciliations), "Broker Products" (including Broker Price Opinions, Property Condition Inspections, Post Disaster Inspections, and MLS Transaction Reports), and "Data Products" (including ClearProp™, Home Data Index, ClearQC®, Automated Valuation Model, and FEMA Reports).

Complete the order screen:

- Enter the **Spring EQ loan number** as the “Tracking ID”
- Select “Pre-funding Decision” as the “Purpose for Order”
- Enter the “Street Address”, “Zip”, “Loan Number”, and “Borrower Name”, Click Continue

ClearCapital You are logged in as: Daniel Abney | Spring EQ - Wholesale MY ACCOUNT LOG OUT

Orders List Place Order Reports Search Toolbox My Account HDI Market Report Nov 2018 Email Support

Search: [] Go

Place New Order: ClearVal Appraisal

There are times when you need the confidence of a full appraisal, but your timeline is tight and budget is limited. HELOCs and pre-funding decisions are just two examples. In response to this need, Clear Capital offers the next generation in desktop appraisals, ClearVal Appraisal. ClearVal complies with Interagency Appraisal and Evaluation Guidelines (IAG) and Uniform Standards of Professional Appraisal Practice (USPAP) while reducing valuation risk with an appraiser-concluded value.

Order Details: ClearVal 2.0 - Exterior Inspection [Select Another Product](#)

*Tracking ID:

Purpose for Order:

*Turn Time: 4 Bus. Days – Bill Rate: \$149.00 Due back Friday, 02/01/2019, 12:00PM
(all times PDT)

Supporting Files: [Upload Supporting Files](#) Note: Accepted file formats are: JPG, CSV, XLS, XLSX, DOC, TXT, XML, PDF, ZIP and ZIPX. File size is limited to 500 MB per file.
 Check box to upload files after order is placed. This is recommended for large files.

Notes:

*Street Address (do not enter City/State)	*ZIP	*Loan Number	*Borrower Name	Tracking ID
<input type="text" value="1 Main Street"/>	<input type="text" value="TEST"/>	<input type="text" value="3000000XXX"/>	<input type="text" value="Smith"/>	<input type="text"/>

4. Enter the Borrowers credit card information and “Submit Order”:

ClearCapital You are logged in as: Daniel Abney | Spring EQ - Wholesale MY ACCOUNT LOG OUT

Orders List Place Order Reports Search Toolbox My Account HDI Market Report Nov 2018 Email Support

Search: [] Go

Place New Order: ClearVal Appraisal

Credit Card Billing

*Card Holder Name: First Last Enter as they appear on the card

*Billing Address: Street
City State Zip

Credit Card Payment

Form: ClearVal 2.0 - Exterior Inspection (Turn Time = 4 Bus Days)

Payment Amount: \$149.00

*Card Number:

*Expiration Date: Month Year

*Security Code: a.k.a CVC and CVV

- You will receive an order confirmation message:

A **Place New Order Confirmation: ClearVal Appraisal**

Order Placed Successfully!

Thank you for placing an order with Clear Capital.
Your order was submitted to Clear Capital at 5:26PM on 1/25/2019. You may view order details below.

To check current status or download reports, please visit your [Orders list](#) page and select the applicable Order ID. You can also sign up to [receive automatic email notifications](#) as the order is processed and completed.

If you have any questions regarding this order, please contact your Clear Capital customer team via email at cust.mf.ec@clearcapital.com, or give us a call at **530.550.2530**.

Order Summary: ClearVal Appraisal, Exterior

Order Number: 6058129
Ordered By: William Gillis
Tracking ID: 09870987
Purpose for Order: Not Specified
Order Due Date: Friday, 02/01/2019, 08:00AM

Property ID	Address	Loan Number / Borrower	Tracking ID

Ordering a “Collateral Desktop Analysis” AND a “Standard PCI - Property Condition Inspection” in conjunction with a “prior use” appraisal (Both must be ordered). *Prior use appraisal must not be older than 12 months at the time of the projected funding with Spring EQ.

- Please follow the above process steps to “log in” to the Spring EQ/Clear Capital website. When prompted to select a product, you will select “Collateral Desktop Analysis” complete the remaining steps to order.

ClearCapital

You are logged in as: Daniel Abney | Spring EQ - Wholesale

MY ACCOUNT
LOG OUT

Orders List
Place Order
Reports Search
Toolbox
My Account

[HDI Market Report](#) Nov 2018

[Email Support](#)

Place Order

Search: [Go](#)

Suggested Products

- ClearVal 2.0 - Exterior Inspection ➤
- Collateral Desktop Analysis + MLS ... ➤
- 1004D (Appraisal Update) ➤
- Standard PCI - Property Condition ... ➤

The ClearProp™ Report: When You Need Extensive Property Level Data

Our property data report provides high degrees of clarity into the value of subject properties. It includes:

- Property Characteristics, including MLS photos and commentary
- Current sales and listings comparables
- Highly localized market performance and forecasts
- Extensive mapping and aerial imagery

ClearProp reveals new property perspectives in one easy-to-read report.
[Learn more](#)

All Products

<p>Appraiser Products</p> <ul style="list-style-type: none"> Appraisals ClearVal Appraisal Collateral Desktop Analysis Value Reconciliations 	<p>Broker Products</p> <ul style="list-style-type: none"> Broker Price Opinions Property Condition Inspections Post Disaster Inspections MLS Transaction Reports 	<p>Data Products</p> <ul style="list-style-type: none"> ClearProp™ Home Data Index ClearQC® Automated Valuation Model FEMA Reports
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- Go back and place a new order by following the above steps and this time selecting the “Standard PCI – Property Condition Inspection” option. *Please note that the Purpose of Order will be “Home Equity Origination”. You may then follow the prompts as the remainder of the process is the same as above.

ClearCapital You are logged in as: Daniel Abney | Spring EQ - Wholesale [MY ACCOUNT](#) [LOG OUT](#)

Orders List Place Order Reports Search Toolbox My Account [HDI Market Report](#) **Nov 2018** [Email Support](#)

Search: Go ➔

B Place New Order: Property Condition Inspections

Sometimes you simply require a cost-effective, easy-to-read report that provides an external perspective of property condition. Each Property Inspection is performed by an experienced real estate professional from our network of the more than 30,000 field experts.

Order Details: Standard PCI - Property Condition Inspection [Select Another Product](#)

*Tracking ID:

Purpose for Order:

*Turn Time: 2 Bus. Days – Bill Rate: \$45.00 Due back Tuesday, 02/05/2019, 8:30AM
(all times PDT)

Supporting Files: [Upload Supporting Files](#) Note: Accepted file formats are: JPG, CSV, XLS, XLSX, DOC, TXT, XML, PDF, ZIP and ZIPX. File size is limited to 500 MB per file.
 Check box to upload files after order is placed. This is recommended for large files.

Notes:

*Street Address (do not enter City/State)	*ZIP	*Loan Number	*Borrower Name	Tracking ID
<input type="text" value="TEST 1 Main Street"/>	<input type="text" value="00000"/>	<input type="text" value="3000000XXX"/>	<input type="text" value="TEST"/>	<input type="text"/>

Thank you again for your business!

If you need assistance, please reach out to your Account Executive or Dylan Mack at (215) 703-9329 or via email at dmack@springeq.com.